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**Information Services**

*Service Desk Guides*

**Remove Corporate Email Account – Apple**

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## About this document

This document describes everything you need to know about how to remove your corporate email account from your mobile Apple device.

## Summary of changes

This section records the history of significant changes to this document. Only the most significant changes are described here.

Version	Date	Author	Description of change
1.0	01/24/2019	Stefan Hrycko	Initial version

Where significant changes are made to this document, the version number will be incremented by 1.0. Where changes are made for clarity and reading ease only and no change is made to the meaning or intention of this document, the version number will be increased by 0.1.

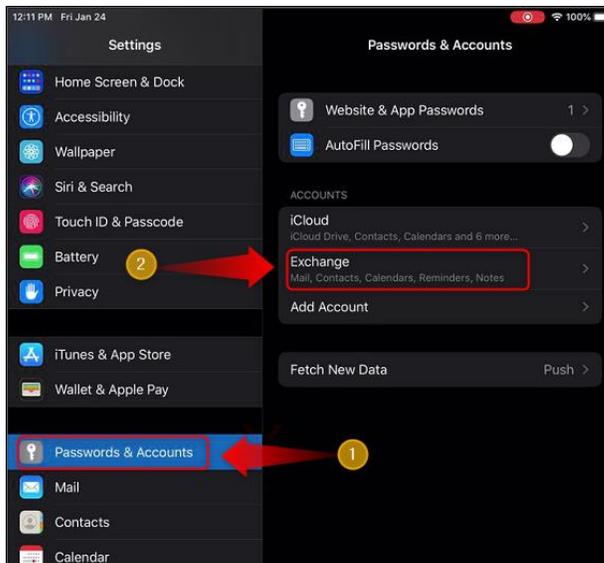
## Steps on removing your account

1. Tap on the **“Settings”** App

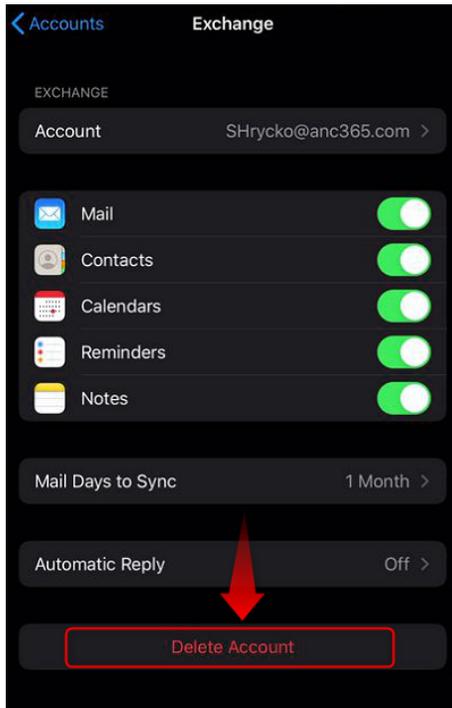


2. Scroll down and tap on **“Password & Accounts”**

3. Tap on **“Exchange”**



4. Tap on **“Delete Account”**



5. A pop up message will appear. Tap on **“Delete from my iPhone”**



6. You have successfully removed your corporate email account.